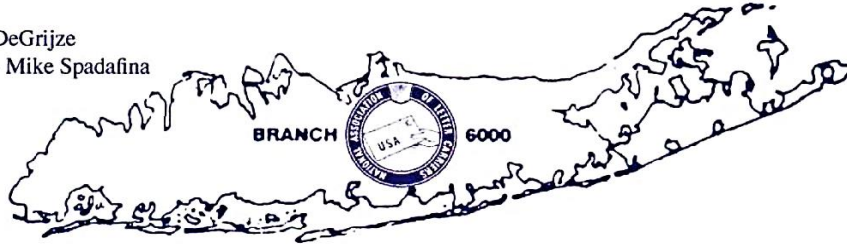


Executive Vice President - Tom Siesto
1st Vice President - Charlie Smith
Recording Secretary - Joe Morelli
Financial Secretary - Sean Killeen
Treasurer - William Rotunda
Area Rep. - Patricia McDermott
Area Rep./O.W.C.P. Rep - Gary DeGrijze
Director of City Delivery/Safety - Mike Spadafina

Long Island Merged Branch 6000
National Association of Letter Carriers

HBR/MB/NSBA Rep. - James Tuthill
Editor - James Jongebloed
Sgt. At Arms/Trustee #1 - Ryan Curry
Trustee #2 - Mike Castellano
Trustee #3 - Rich Hipp
Trustee #4 - Jacqueline La Rosa
Trustee #5 - Justin Puglisi



630 BROADWAY • AMITYVILLE, NY 11701-2119
Telephone (631) 789-1616

Fax (631) 789-4641

RICHARD McLEHOSE, President

www.nalcbranch6000.com

Notice of Request for Union Time

To: _____ Date: _____

Postmaster/Supervisor: _____

Station and Zip Code: _____

In compliance with Article 17 of the National Agreement, I am requesting _____ hours of Union Time for the following reasons:

_____ to review documents as part of a grievance investigation. (see Notice of Request for Information)

_____ to interview the following employee(s) as part of a grievance investigation:

_____ (check if continued on back)

_____ to prepare statements as part of processing a grievance.

_____ to meet with a grievant regarding his/her grievance.

_____ (list other reason) _____

If operational reasons prevent you from accommodating this time today, please provide a copy of the workhour/workload report for today and respond when requested time will be made available.

Signed,

X _____
NALC Shop Steward (date)

Managements Action:

_____ hours of Union Time will be accommodated to the Shop Steward on _____.
(Month/Day/Year)

_____ refuse to grant time, (explain) _____

Signed,

X _____
USPS Supervisor/Postmaster (date)

Place this form with the grievance file