

Executive Vice President - Tom Siesto  
1st Vice President - Charlie Smith  
Recording Secretary - Joe Morelli  
Financial Secretary - Sean Killeen  
Treasurer - William Rotunda  
Area Rep. - Patricia McDermott  
Area Rep./O.W.C.P. Rep - Gary DeGrijze  
Director of City Delivery/Safety - Mike Spadafina

**Long Island Merged Branch 6000**  
**National Association of Letter Carriers**

HBR/MB/NSBA Rep. - James Tuthill  
Editor - James Jongebloed  
Sgt. At Arms/Trustee #1 - Ryan Curry  
Trustee #2 - Mike Castellano  
Trustee #3 - Rich Hipp  
Trustee #4 - Jacqueline La Rosa  
Trustee #5 - Justin Puglisi



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Telephone (631) 789-1616

Fax (631) 789-4641

**RICHARD McLEHOSE, President**

www.nalcbranch6000.com

**Notice of Request for Information - Discipline**

To: \_\_\_\_\_  
Postmaster/Supervisor: \_\_\_\_\_  
Station and Zip Code: \_\_\_\_\_

Date: \_\_\_\_\_

In compliance with Article 17 and Article 31 of the National Agreement, I am requesting the following information to investigate and determine whether to file or continue processing a grievance concerning the

\_\_\_\_\_ issued to \_\_\_\_\_ on \_\_\_\_\_.  
(Letter of Discipline) (Grievant's Name) (Date)

**Information Requested:**

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**I am also requesting a copy of any and all documents, statements, records, reports, audio/video tapes, photographs, or any other information learned, obtained, developed, or relied upon by the Postal Service in the issuance of the above-mentioned discipline.**

Signed,  
X \_\_\_\_\_  
NALC Shop Steward (date)

Request received by,  
X \_\_\_\_\_  
(Supervisor/Postmaster signature and date)

**Managements Action:**

\_\_\_\_\_ request fulfilled on \_\_\_\_\_  
(Month/Day/Year)

\_\_\_\_\_ if refused or unavailable, give explanation \_\_\_\_\_

\*\*Place this form with the grievance file\*\*